

# Cold Spring School District Board of Trustees

## MINUTES - Regular Meeting Monday, August 11, 2014

### Members Present

Allison Marcillac  
Julie Hayashida  
Michael Wasserman, Clerk of the Board

### Staff Present

Dr. Tricia T. Price, Supt./Principal  
Coral Godlis, Temp. Admin. Assistant  
Scott Lathrop, CBO

### Guests

1. **CALL TO ORDER**

The regular meeting was called to order at 6:02 P.M.

2. **ADJOURN TO CLOSED SESSION** – no Closed Session scheduled

3. **PLEDGE OF ALLEGIANCE**

4. **ANNOUNCEMENT OF CLOSED SESSION ACTION**

5. **APPROVAL OF MINUTES** –

**5.A. July 14, 2014 Regular Session**

Clerk Wasserman *Motioned*, Trustee Hayashida seconded, to approve the minutes of July 14, 2014 Regular Session, as amended to include under 10.A, “Discussion of the enrollment and staffing update included keeping the third grade at 23 and splitting the second grade at 24 following a year in first grade with 24 in one classroom.” The motion carried unanimously as amended.

**5.B. July 24, 2014 Special Closed Session**

Clerk Wasserman *Motioned*, Vice-President Marcillac seconded, to approve the Special Closed Session minutes of July 24, 2014. The motion carried unanimously.

6. **RECOGNITIONS, RECEIPT OF GIFTS,  
ACKNOWLEDGEMENTS AND ACCEPTANCES**

7. **BOARD COMMENTS - COMMUNICATION/CORRESPONDENCE**

*Individual Board members may share information or correspondence with the Board, staff, and the public.*

**8. PUBLIC COMMENTS**

*During this time, the Board President may acknowledge requests to speak on a topic not on the agenda. Persons wishing to address the Board should make a written request prior to this agenda item.*

**9. CONSENT AGENDA**

*The following items are routine and may be enacted by approval of a single motion. There will be no separate discussion of these items. Any item may be removed from the Consent Agenda upon request of a Board member.*

**9.A. FINANCE ITEMS:**

1. Warrants (attachment)
2. Regular Payroll: \$99,561.05
3. Other financial items since preparation of the agenda

**9.B. Applications for Use of School Facilities**

**9.C. Agreement for Special Services with Liebert Cassidy Whitmore to participate in the Central Coast Personnel Council for the 2014-15 school year**

**9.D. Recommended Personnel items**

1. Resignation: one classified
2. Assignment: one classified

Trustee Hayashida requested that CBO Scott Lathrop bring a breakdown of attorney's fees to the September meeting.

Clerk Wasserman *Motioned*, and Trustee Hayashida seconded, to approve the Consent Agenda. The motion carried unanimously.

**10. SUPERINTENDENT REPORT**

**10.A. Opening of School Timeline**

Superintendent/Principal Price shared the sequence of events that occur the weeks leading up to the first day of school September 2. These events include packet pick-up and drop-off, Kindergarten Round-Up, and the posting of class lists.

**10.B. Update on 2013-14 Enrollment Report and Staffing Report**

A couple of changes to enrollment were noted by Coral Godlis, temporary Administrative Assistant: there are currently 20 first graders, 25 fourth graders, and 31 sixth graders. Board members continued the discussion as to when to split a class; although there is no written policy, typically a class is split at 24, and priority for small class size is given to the primary grades.

### **10.C. Annual Proof of Residency**

Superintendent/Principal Price notified the Board that, per Administrative Regulation 5111.1, we will be asking all families to provide proof of residency annually. A memorandum to parents explaining this to them was included in the students' back-to-school packets.

### **10.D. Summer Projects Report**

Superintendent/Principal Price reported that although there were no large-scale projects this summer, the summer crew worked daily on regular summer repairs and cleaning. Work included shampooing all carpeting, cleaning area rugs, painting interior and exterior, re-stripping on campus and painting curbing in parking lot, repairing gates, dusting and waxing, cleaning all classroom surfaces, weeding, and trimming.

## **11. ACTION AGENDA**

### **11.A. Approval of the 2013-14 Consolidated Application and Reporting System (CARS) Report, Part II**

The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in June, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs.

Trustee Hayashida *Motioned*, and Clerk Wasserman seconded, to approve the 2013-14 Consolidated Application and Reporting System Report, Part II. The motion carried unanimously.

### **11.B. Approval of Proposal to Increase Teacher on Special Assignment Position from 50% to 60% for FY 2014-15**

Because the third grade is the largest class at 23 students, Superintendent/Principal Price recommended increasing the TOSA position from 50% to 60% so that the TOSA can assist with third grade instruction daily as well as spend all day Wednesday at school and assist with Professional Development in the afternoon.

Vice-President Marciallc *Motioned*, Trustee Hayashida seconded, to approve increasing the TOSA position from 50% to 60% for FY 2014-15. The motion carried unanimously.

## **12. CONFERENCE AGENDA**

*Conference items may recognize people and programs, provide reports, request operational actions, discuss proposals, or make recommendations. The Board*

may comment, provide direction or take action on these items. Generally, items requiring action will be placed on a following agenda.

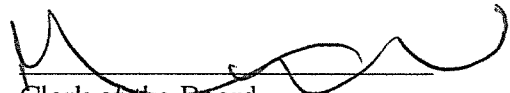
**12.A. Community Use of Fields During Drought**

This item was on the agenda for the Board to consider what, if any, limited use restrictions we should put in place during this extended drought period. Should Cold Spring School District reduce/eliminate the use of the fields through the Facilities Use Application process? Currently, large areas of grass have been eliminated due to lack of irrigation and over-use. Superintendent/Principal Price told Board members that she had consulted with a landscaping/irrigation specialist and a preliminary proposal to restore the fields and improve irrigation would be approximately \$20,000. This proposal would include thatching the grass, re-seeding, upgrading irrigation system, eliminating leaks, and installing a new irrigation clock.

Vice-President Marcillac *Motioned*, Trustee Wasserman seconded, to approve the expenditure of not-to-exceed \$10,000 to begin restoring the field and improving the irrigation system. The motion carried unanimously.

**12. ADJOURNMENT**

The regular meeting of the Board adjourned at 7:35.

  
Clerk of the Board