



**COLD SPRING SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
MINUTES**

**MONDAY, DECEMBER 12, 2016
6:00 PM**

**COLD SPRING SCHOOL AUDITORIUM
2243 SYCAMORE CANYON RD, SANTA BARBARA, CA, 93108**

Members in Attendance

Kathy Davidson, Trustee
Kim Ferrarin, Trustee
Leslie Kneafsey, Trustee
Jennifer Miller, Trustee
Bryan Goligoski (Former Trustee)
Michael Wasserman (Former Trustee)

Members of the Public in Attendance

Jessie Davidson
Shaw Leonard
Jack Goligoski
Margaret Chapman
Jennifer Grube
Ali Schiller
Dorothy Poley
Holly Covington
Garrett Davidson

Administration / Staff in Attendance

Tricia Price, Superintendent/Principal
Taiwo Madison, Director of Fiscal Services
Becky Banning, Recording Secretary
Stephanie Carey
Justin Pierce
Kirsti Perkins
Lara Wooten
Jean Gradias
Misha Lewis
Mari Callahan
Johanna Thorpe
Christian Garfield
Amy Campbell
Kelly Orwig

1. CALL TO ORDER6:00 PM

The meeting was called to order at 6:05 PM.

2. CLOSED SESSION (No Closed Session Required)

3. PLEDGE OF ALLEGIANCE

President Goligoski led the Pledge of Allegiance.

4. ANNOUNCEMENT OF CLOSED SESSION ACTION – (No reportable action)

5. Oath of Office for Newly Elected Trustees Superintendent Price

5.A. Recognition of Outgoing Board Members, Bryan Goligoski, 2008-2016, and Michael Wasserman, 2009-2016.

Superintendent Price acknowledged and commended Trustee Goligoski and Trustee Wasserman for their dedication and commitment to Cold Spring School District. She highlighted a few of the many accomplishments achieved under their leadership and presented each of them with a token of appreciation on behalf of the District, as well as a personalized gift on behalf of their own children. Trustee Goligoski and Trustee Wasserman

addressed the public and expressed their gratitude for their support during their tenure as trustees.

- 5.B. Oath of Office of newly elected Trustees, Gregg Peterson and Kathy Davidson, and newly appointed Trustees in lieu of election, Kimberly Ferrarin and Leslie Kneafsey

Superintendent Price administered the Oath of Office to the newly elected and appointed Board Members and welcomed the New members to the Board.

6. Annual Organization of the Board2017 School Board

6.A. Election of Board President / Passing of The Gavel

- Call for Nominations for Board President, 2017

It was moved by Trustee Davidson, seconded by Trustee Peterson, that nominations be closed and that Trustee Jennifer Miller be elected as Board President, 2017.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.

New Board President Presides Over Remainder of Meeting

6.B. Election of Vice President

- Call for Nominations for Vice President, 2017

It was moved by Trustee Kneafsey, seconded by Trustee Ferrarin, that nominations be closed and that Trustee Gregg Peterson be elected as Vice President, 2017

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.

6.C. Election of Board Clerk

- Call for Nominations for Board Clerk, 2017

It was moved by Trustee Peterson, seconded by Trustee Davidson, that nominations be closed and that Trustee Kimberly Ferrarin be elected as Board Clerk, 2017.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.

6.D. Appointment of Board Representatives for the Following Committees:

The Board made the following recommendations for board representative appointments:

1. Cold Spring School Site Council: Kathy Davidson
2. Cold Spring Foundation: Gregg Peterson
3. Cold Spring Parent Club: Leslie Kneafsey / Kim Ferrarin
4. Ad Hoc Measure C Committee Gregg Peterson
5. Negotiations: Kathy Davidson / Jennifer Miller
6. Santa Barbara County Committee on School District Organization, Rep: Leslie Kneafsey / Alternate: (Optional) Kimberly Ferrarin

It was moved by Trustee Peterson, seconded by Trustee Davidson, that the appointments be approved as recommended above.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.

6.E. Establish Date, Time and Place of Regular Board Meetings for 2017

The board discussed the option of having meetings every two weeks; and having the agenda available earlier. They also discussed the option of meeting in early January to discuss Board Norms, the Superintendent Selection Process, and other key governance topics. The Board will revisit this in future meetings.

It was moved by Trustee Miller, seconded by Trustee Peterson, that the Board Meeting Schedule for 2017 be approved as presented.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.

7. Approval of Minutes Item 7

Approval of the Minutes (2) for the following Board Meetings:

- Regular Board Meeting of November 14, 2016
- Board Workshop of December 7, 2016

It was moved by Trustee Miller, seconded by Trustee Peterson, to approve the Minutes of November 14th and December 7th as presented.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.

8. Recognitions and Acknowledgements..... Superintendent Price

8.A. Recognition of Parent Volunteers

Superintendent Price acknowledged Heidi Bergesteren, Nancy Everest, Katie Szopa, Isabel McCue, Karmen Aurell, Dorothy Poley, and Erin Goligoski for their contributions during the various fall activities. Trustee Peterson also commended Becky Banning for her service and congratulated her on her upcoming retirement.

9. Board Comments – Communication/Correspondence

The Board communicated the following:

- Trustee Peterson – discussed the possibility of a Curriculum Committee and asked about details on how certificated staff is selected and hired;
- Trustee Miller – recommended that this be added to a future agenda;
- Trustee Ferrarin – commented that she felt strongly about the importance of including staff in these discussions, as they are the professionals. She also cautioned the Board about being mindful of their role, “to provide direction and make sound fiscal decisions about the budget”; not to make decisions about how to manage staff;

- Trustee Davidson – Thanked the district for the opportunity to attend the California School Boards Association Annual Education Conference held in San Francisco earlier this month.

10. Public Comments

There were no public comments presented.

11. Consent Agenda Items 11A – 11C

It was moved by Trustee Miller, seconded by Trustee Peterson, that item 1B, “Approval of Applications for Facilities Use” be removed from Consent for further discussion and individual action. It was then moved by Trustee Davidson, seconded by Trustee Kneafsey, that the remainder of the items listed below be approved as presented.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.

Recommended that the board approve the following items:

11.A. Approval of Finance Reports **(Approved as a Consent Item)**

11.A.1. Warrants for November, 2016 (attachment)

11.A.2. November Regular Payroll: \$295,502.78

11.B. **(Removed from Consent for further Discussion and Action)**

Approval of Applications for Use of School Facilities, (3 total)
 The Board discussed this item separately, and recommended that the Requests for Facilities Use be approved and that fees be waived for Ms. Holly Convington’s Facilities Use Request, as it was an after-school program that benefits the students of Cold Spring School. It was moved by Trustee Peterson, seconded by Trustee Kneafsey, that the recommendation be approved.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.

11.C. Approval of Personnel Action items **(Approved as a Consent Item)**

11.C.1. Reassignment, one (1) full-time classified 12-month position:
 Office Coordinator; from temporary to permanent, effective December 16, 2016

12. Superintendent Report Items 12A – 12F

12.A. Presentation on Superintendent/Principal Search Process – Mari Baptista, Santa Barbara County Education Office, Assistant Superintendent of Human Resources

Ms. Baptista introduced Al Zonana, who presented an overview of the services offered by Santa Barbara County Education Office for Superintendent searches. Mr. Zonana and Ms. Baptista distributed a cost proposal and timeline on behalf of Santa Barbara County Education Office and answered questions presented by the Board. Zonana.

- 12.B. Monthly Enrollment
Superintendent Price reported current student enrollment at 176.
- 12.C. Superintendent's Goals Update – Superintendent Price highlighted revisions on the current goals and gave an update on their progress.
- 12.D. Update on Third Grade Instructional Support – Dr. Price gave an update on the status of this position and announced that the district has posted this position as a long-term substitute teacher. The goal is to hire someone by January 9, 2017.
- 12.E. Update on Front Office Coverage – Superintendent Price asked the Board for flexibility during transition time.

13. Business and FinanceItem 13A

- 13.A. Approval – 2016-17 First Interim Report
Chief Business Official Mary Stark gave an overview of the 2016-17 First Interim Report, which was previously presented and discussed in detail during the Budget Board Workshop of December 7, 2016.

It was then moved by Trustee Peterson, seconded by Trustee Ferrarin, that the 2016-17 First Interim Report be approved as presented.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.

14. Action Agenda..... Items 14A – 14E

- 14.A. Discussion and Announcement of Intent to Proceed with the Search and Hiring Process for the Superintendent / Principal

The Board discussed and recommended that they move forward with the search process. Trustee Davidson was the Board member designated to begin preparing a formal Request for Proposals. The Board also recommended a future meeting take place before the end of the month, to discuss this further and establish timelines.

It was moved by Trustee Peterson, seconded by Trustee Kneafsey, that the Board move forward with scheduling a Special Session to discuss this topic.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.
- 14.B. Approval of Title I Parent Involvement

It was moved by Trustee Miller, seconded by Trustee Kneafsey, to approve the Title I Parent Involvement Policy as presented.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.
- 14.C. Resolution 2016/17-9 *“Delegating Authority to Make Cash and Budget Transfers for the 2017 Calendar Year”*

It was moved by Trustee Peterson, seconded by Trustee Ferrarin, to adopt Resolution #2016/17-9, "Delegating Authority to make Cash and Budget Transfers for the 2017 Calendar Year", as presented.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0; Motion unanimously carried.

14.D. Board Policy Revision, #1330, "Use of School Facilities" (BP and AR).

This item was presented for First Read on November 14, 2016 and was now being brought back for Board Action. The Board directed district administration to revise prepare this item in its final format, with "option 3" as their selected option for this policy, and that this be brought back for one final review and Board Action at their next Board Meeting.

14.E. Discussion and/or Action Regarding Dolphin Center Fees

The Board discussed the option of reducing Dolphin Center Fees for families with multiple children enrolled. They also discussed different options for payment methods (credit cards, iPad Square, etc) received from families.

15. Conference Agenda..... Item 15

No conference agenda items were discussed or presented.

16. ADJOURNMENT

The regular meeting of the Cold Spring School District Board of Trustees was adjourned at 9:45 PM.

Date of Next Regular Board Meeting: January 9, 2017

Kimberly Ferrarin, Board Clerk

Date