



**COLD SPRING SCHOOL DISTRICT
BOARD OF TRUSTEES
BOARD MEETING / SPECIAL SESSION
MINUTES**

**MONDAY, DECEMBER 19, 2016
10:30 AM**

**COLD SPRING SCHOOL LIBRARY
2243 SYCAMORE CANYON RD, SANTA BARBARA, CA, 93108**

ATTENDANCE / BOARD:

Kathy Davidson
Kim Ferrarin
Leslie Kneafsey
Jennifer Miller
Gregg Peterson

DISTRICT OFFICE STAFF:

Tricia Price, Superintendent
Mary Stark, Chief Business Official
Becky Banning, Recording Secretary

PUBLIC: Amanda Rowan

PRELIMINARY FUNCTIONS

1. Call to Order 10:30 AM
The meeting was called to order at 10:31 AM.

2. BOARD DISCUSSION / ACTION

- Superintendent Search – RFP and Timeline Review and Discussion
The Board discussed three key components of the Superintendent / Principal Search Process. They are as follows:

Timeline:

The Board recommended the following timeline for selection of search firm:

- January 4, 2017 – Proposals from search firms due to the Board of Trustees
- January 6, 2017 – Board meets to review proposals
- Week of January 9, 2017 – Board interviews and selects search firm

Request for Proposals:

- The Board discussed details of the Request for Proposals (RFP) to be distributed to Executive Search Firms.

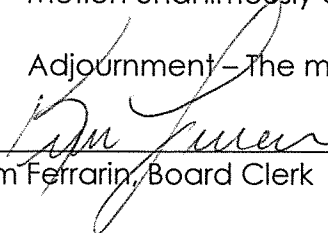
Invitation of Search Firms to Submit Proposals:

- The Board reviewed a list of possible search firms to contact for the purposes of submitting proposals.


It was moved by Trustee Peterson moved, seconded by Trustee Miller, to approve the official Request for Proposals and Timeline, and to submit RFPs to Executive Search Firms.

Ayes: Davidson, Ferrarin, Kneafsey, Miller, Peterson; Noes: 0; Abstain 0; Absent 0;
Motion unanimously carried.

3. Adjournment – The meeting was adjourned at 11:45 AM.



Kim Ferrarin, Board Clerk



Date