

Cold Spring School District Board of Trustees

MINUTES - Regular Meeting Monday, January 13, 2014

Members Present

Bryan Goligoski, President
Allison Marcillac, Vice President
Michael Wasserman, Clerk of the Board
Matt Marquis, Trustee
Julie Hayashida, Trustee

Staff Present

Dr. Tricia T. Price, Superintendent/Principal
Shelly Schultz, Admin. Assistant
Amber O'Neill, Melissa Zannon,
Mary Stark
Jenelle Williams

Guests

Travis Hole from Moss, Levy & Hartzheim LLP, Gabe and Stephanie Medina

1. CALL TO ORDER

The regular meeting was called to order at 5:04 P.M.

2. ADJOURN TO CLOSED SESSION

2.A. The Board will hear an appeal from parents regarding an inter-district transfer denial (Board Policy and Administrative Regulation 5118 (a))

2.B. The Board will hear an appeal from parents regarding an inter-district transfer denial (Board Policy and Administrative Regulation 5118 (a))

2.C. Conference with Labor Negotiator – The Superintendent/Principal will confer with the Board regarding negotiations with the Cold Spring Education Association (Pursuant to Government Code 54957.6)

RETURN TO REGULAR SESSION – 6:17 P.M.

Trustee Marquis had to leave the meeting at this point.

3. PLEDGE OF ALLEGIANCE

4. ANNOUNCEMENT OF CLOSED SESSION ACTION

Action was taken in Closed Session. The first denial was upheld Four to One. Ayes: Vice President Marcillac, Clerk of the Board Wasserman, Trustee Marquis and Trustee Hayashida. Nahs: President Goligoski. The second denial was upheld Five to Zero. Ayes: President Goligoski, Vice President Marcillac, Clerk of the Board Wasserman, Trustee Marquis and Trustee Hayashida.

No action was taken for Negotiations.

5. APPROVAL OF MINUTES

5.A. December 9, 2013 Regular Session

Trustee Hayashida *Motioned*, Clerk of the Board Wasserman seconded, to approve the Minutes of December 9, 2013. The Motion carried unanimously.

5.B. December 9, 2013 Closed Session

President Goligoski *Motioned*, Clerk of the Board Wasserman seconded, to approve the Minutes of the December 9, 2013 Closed Session. The Motion carried unanimously.

6. RECOGNITIONS, RECEIPT OF GIFTS, ACKNOWLEDGEMENTS AND ACCEPTANCES

7. BOARD COMMENTS – COMMUNICATION/CORRESPONDENCE

8. PUBLIC COMMENTS

9. CONSENT AGENDA

9.A. FINANCE ITEMS

1. Warrants
2. Regular payroll: \$243,998.
3. Other financial items since preparation of the Agenda

9.B. Applications for Use of School Facilities

The Board checked the new Facilities form with additional language concerning dogs on campus – that permission to use the facilities is not permission to have dogs on the fields. Shelly will have the back of the form initialed by individuals using the facilities.

9.C. Recommended Personnel Items

1. Assignments: One certificated, One temporary classified
2. Resignations: One classified

Vice President Marcillac *Motioned*, Trustee Hayashida seconded, to approve the Consent Agenda. The Motion carried unanimously.

10. SUPERINTENDENT REPORT

10.A. Quarterly Report on Williams Uniform Complaint

There have been no complaints.

10.B. Monthly Enrollment Report

Enrollment is at 170, up five students from December 2013.

10.C. Update on Dogs on Campus Protocols

New signs will be posted at both the Stoddard and Cold Spring entrances: **Leash Law Strictly Enforced** and **Please Clean Up After**

Your Dog, It's the Law. Superintendent Price and Vice President Marcillac each observed people on the fields, over the holidays, picking up after their pets. When asked by Dr. Price to put their dogs on a leash, they cooperated. President Goligoski stated he would like to replace the cushions on the Basketball poles.

10.D. Superintendent's Symposium, January 29-31

Dr. Price will attend the Symposium in Monterey, California, sponsored by the Association of California School Administrators (ACSA).

10.E. Business Office Update

Superintendent Price introduced Mary Stark, the new interim CBO. She also announced that Jenelle Williams would be staying on for as long as the District needed her help. Dr. Price plans to restructure Front Office and Business Office staffing. President Goligoski and Vice President Marcillac requested an outline of who will be doing what after the reorganization, to be presented at the February meeting.

11. ACTION AGENDA

11.A. Review and Acceptance of the annual Audit Report for the fiscal period ending June 30, 2013

Travis Hole from Moss, Levy & Hartzheim, LLP, reviewed the Audit findings with the Board. There were several findings: bills not paid in a timely manner incurring finance charges and late fees; Dolphin Center needing segregation of duties; a need for documentation for cash paid; a need for a policies and procedures manual; a need to secure cash and a need to change the reimbursement practice.

President Goligoski requested a detailed report for credit card expenses be added to the Board packet. He also requested a snapshot of reserves that are held in other small school districts to compare to Cold Spring School.

Vice President Marcillac *Motioned*, Clerk of the Board Wasserman seconded, to accept the annual Audit Report for the fiscal period ending June 30, 2013. The Motion carried unanimously.

11.B. Approval of CSBA Proposal for Policy Online

Clerk of the Board Wasserman suggested Superintendent Price check with Elizabeth Ricard, former Board President, to ask her opinion of the CSBA policy online proposal as she had worked with former Superintendent McCabe on the policies. President Goligoski *Motioned*, Vice President Marcillac seconded, to approve the CSBA proposal for Policy Online. The Motion carried unanimously.

11.C. Review and Approval of Single School Plan, 2013-14

The Single School Plan, 2013-14, has been approved by the School Site Council. President Goligoski *Motioned*, Vice President Marcillac seconded, to approve the Single School Plan 2013-14. The Motion carried unanimously.

11.D. Approval of Proposed Salary Schedule Amendment

The proposal was to delete “Custodian” from “Custodian Temporary Help” so that the title on the salary schedule could be used by other temporary personnel. Vice President Marcillac *Motioned*, Clerk of the Board Wasserman seconded, to approve the proposed Salary Schedule amendment. The Motion carried unanimously.

11.E. Approval of the Paid Holiday Schedule for Hourly Employees for 2013-14

The Holiday schedule includes one-half day for Good Friday and one-half day for Fiesta. President Goligoski *Motioned*, Clerk of the Board Wasserman seconded, to approve the paid Holiday schedule for hourly Employees for 2013-14, and to reflect the half-day for Good Friday in Board policy 4262. The *Motion* carried unanimously.

11.F. Acceptance of the 2012-13 Fiscal Year Annual Developer Fee Report

Clerk of the Board Wasserman *Motioned*, Vice President Marcillac seconded, to accept the 2012-13 fiscal year Annual Developer Fee Report. The Motion carried unanimously.

12. CONFERENCE AGENDA

12.A. Presentation of the proposed Budget Adoption Calendar for 2014-15 for board review and adoption

Trustee Hayashida *Motioned*, Clerk of the Board Wasserman seconded, to approve the Budget Adoption Calendar for the 2014-15 school year budget. The Motion carried unanimously.

12.B. Discussion of the process for establishing the 2014-15 school calendar

Some items discussed: matching the SBUSD calendar with the whole week of Thanksgiving off; Parent conferences; Turkey Trot and Grandparents Day. Superintendent Price will bring a draft calendar to the March Board meeting.

13. ADJOURNMENT

The Regular meeting of the Cold Spring School District Board of Trustees was adjourned at 7:32 P.M.

Clerk of the Board